

# CONTRACT REVIEW SHEET

Person Sending: <u>WASSON</u>	Department Name: <u>Courthouse Square</u>
Date Sent: <u>7/29</u>	

he attached: (CIRCLE ONE)

Contract

Amendment # 6

Grant

Lease

Approved at Board Session

INCOMING FUNDS? YES NO (CIRCLE ONE)

If incoming funds you must attach a Revenue Management Sheet

Date: 8-10-99

Patricia Miller

Chairman

Contractors Name: <u>Pence 1162g</u>	
Date From: <u>2/17/99</u>	Date To: <u>10/31/00</u>
Amount of Contract or Amendment: <u>#5 = \$12,580.00</u> <u>#6 = \$32,437.00</u> <u>#7 = \$20,846.00</u>	
If an Amendment, New Contract Total = <u>\$18,841,640.00</u>	
Certificates of Insurance Attached:	Liability (circle one) Yes <u>No</u>
	Workers Comp (circle one) Yes <u>No</u>
	If no insurance attached, why not? <u>N/A</u>

Process taken to select contractor:

Verbal quote: \_\_\_\_\_ Written quote: \_\_\_\_\_ RFP: \_\_\_\_\_ Competitive Bid: \_\_\_\_\_ Renewal: \_\_\_\_\_

(Attach copy for reference)

Description of Contract Services:

Provide six additional parking spaces on south side of Chemeketa Street for Courthouse Square project.

For Risk Management Use	
Date Risk Received: <u>7/30/99</u>	Date Scheduled on BOC Agenda: <u>Planning 8/5/99</u>
Authorization for Health Administration to sign on behalf of BOC:  yes <u>(no)</u>	Additional Comments: _____ _____ _____
Staff Review Signatures:	
<u>Peggy Mitchell</u> Risk Management	<u>John Allen Strickland</u> Legal Counsel
date	2 August 1999 date

Date: \_\_\_\_\_  
Returned to Department/ \_\_\_\_\_ for \_\_\_\_\_ signatures. \_\_\_\_\_ Copy to Fiscal Services \_\_\_\_\_

# CONTRACT REVIEW SHEET

Person Sending: <u>WASSON</u>	Department Name: <u>Courthouse Square</u>
Date Sent: <u>7/29</u>	

The attached: (CIRCLE ONE)  
 Contract      Amendment # 6      Grant      Lease

INCOMING FUNDS? YES NO (CIRCLE ONE)  
 If incoming funds you must attach a Revenue Management Sheet

Contractors Name: <u>Pence 1160g</u>	
Date From: <u>2/17/99</u>	Date To: <u>10/31/00</u>
Amount of Contract or Amendment: <u>#5 = \$12,385.00; #6 = \$32,437.00; #7 = \$90,846.00</u>	
If an Amendment, New Contract Total = <u>\$18,841,640.00</u>	
Certificates of Insurance Attached:	Liability (circle one) Yes <u>No</u>
	Workers Comp (circle one) Yes <u>No</u>
	If no insurance attached, why not? <u>N/A</u>

Process taken to select contractor:  
 Verbal quote: \_\_\_\_\_ Written quote: \_\_\_\_\_ RFP: \_\_\_\_\_ Competitive Bid: \_\_\_\_\_ Renewal: \_\_\_\_\_  
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Authorization for Health Administration to sign on behalf of BOC:  yes <u>No</u>	Additional Comments: <u>BOC 8/10/99</u>
Staff Review Signatures:  <u>Peggy Mitchell</u>	
Risk Management _____ date _____	Legal Counsel _____ date _____

Date: \_\_\_\_\_  
 Returned to Department/ \_\_\_\_\_ for \_\_\_\_\_ signatures. \_\_\_\_\_ Copy to Fiscal Services \_\_\_\_\_



Pence Kelly Construction, Inc.

Cost Estimate Summary

Project:  
Location:

Courthouse Square  
Salem, Oregon

Issue: 00075 Chemeketal street parking

Job No.: 9906  
Estimator: DH  
Print Date: 28-Jun-99  
COR #: 28

DESCRIPTION	QTY	UNIT	MH/UNIT	LABOR HR	\$/HR	LABOR COST	COMPACTION %	\$UNIT/MAT	MAT COST	SUB \$/UNIT	SUB \$	EQP.\$/UNIT	EQUIP.\$
punch holes 24"x24"	22.00	each				\$ -			\$ -	\$ -	\$ -		\$ -
remove asphalt 24"x24"	22.00	each				\$ -			\$ -	\$ 20.00	\$ 440.00		\$ -
concrete footings	22.00	each				\$ -			\$ -	\$ 25.00	\$ 550.00		\$ -
posts	22.00	each	0.5	11	45	\$ 495.00		\$ 5.00	\$ 110				\$ -
rafters	192.00	bf	0.75	16.5	45	\$ 742.50		\$ 15.40	\$ 339				\$ -
rafter bearing blocks	40.00	each	0.083	4	45	\$ 717.12			\$ -				\$ -
Cs & Zs @ roof	456.00	inft	0.1	45.6	45	\$ 180.00		\$ 0.82	\$ 33				\$ -
Cs @ side wall	456.00	inft	0.1	45.6	45	\$ 2,052.00		\$ 1.39	\$ 635				\$ -
lag bolts	120.00	each	0.1	12	45	\$ 2,052.00		\$ 0.50	\$ 60				\$ -
roofing	990.00	sqft	0.02	19.8	45	\$ 891.00		\$ 0.75	\$ 743				\$ -
side wall	1216	sqft	0.02	24.32	45	\$ 1,094.40		\$ 0.75	\$ 912				\$ -
screws	1.5	M				\$ -		\$ 103.00	\$ 155				\$ -
remove structure	1	each	72	72	45	\$ 3,240.00			\$ -				\$ -
patch asphalt	22	each				\$ -			\$ -	\$ 45.00	\$ 990.00		\$ -
striping and signage	1	each				\$ -			\$ -	\$ 150.00	\$ 150.00		\$ -
curbing	20	each				\$ -		\$ 11.00	\$ 220				\$ -
remove curb	150	lf	0.11	16.5	45	\$ 742.50			\$ -	\$ 8.257.90	\$ 8,257.90	\$ 0.80	\$ 120.00
Electrical revisions	1	each				\$ -			\$ -	\$ 100.00	\$ 2,200.00		\$ -
remove footings/backfill	22	each				\$ -			\$ -	\$ 909.24	\$ 909.24		\$ -
relocate fence	1	each				\$ -			\$ -	\$ 454.71	\$ 454.71		\$ -
place sign on signal pole	1	ls				\$ -			\$ -	\$ 44	\$ 44		\$ -
permit	1	ls				\$ -		\$ 43.75	\$ 44				\$ -
TOTALS				271		\$ 12,206.52			\$ 3,885		\$ 13,951.85		\$ 120

Bond \$ 181  
Direct Cost \$ 30,344  
MU Subcontractor performed work @ 15% \$ 2,953  
MU Pence/Kelly performed work @ 5%  
Total Cost \$ 32,437

No Markup Charged  
on P/K Work per  
Dave H. 7/15/99  
*[Signature]*



ALBANY REGIONAL OFFICE

June 25, 1999

**Pence Kelly**

Attn. John Gremmels, Project Engineer  
P.O. Box 4109  
Salem, OR 97302-8109

RE:

EC Change Request # 62759-003-R1

Dear John:

We are pleased to provide our *revised* quotation for the above referenced additional work. Our price is limited to electrical work specifically called for in the Architect's/Engineer's instructions, and is based upon your verbal request on 5/6/99.

**Our price for this additional work is.....\$9,084.00**

**Additional Contract time required .....0 Days**

The scope of the additional work to be performed consists of providing temporary power for sub contractor facilities in alternate location per attached material list. Removal of temporary facilities upon project completion is included.

Conditions of this proposal are as follows:

- Pricing is based on normal working hours;
- This proposal is valid for 30 calendar days following the date of this letter.

We trust this meets with your approval and await your response. If you have any questions or require any additional information please contact me.

Warmest Regards,

A handwritten signature in black ink, appearing to read 'Phil R Brownell, Jr.'.

**Phil R Brownell, Jr.**  
**Project Manager**

ECCR # 62759-003R1



**CHANGE ORDER ANALYSIS**  
Summary Sheet  
**RELOCATE TEMP POWER FACILITIES**

DATE: 06/25/99

CO # 3

EC Proposal # : 62759-003  
Owner's Ref. # : Parking issues

A. TOTAL PRICE THIS CHANGE ORDER  
as shown in item 15;

\$ **9,084.00**

B. Scope to be performed:

1. See attached documents

C. Cost Summary:

1. Total Material Cost (see back-up)			\$ 4,156.00
2. Total Burdened Labor Cost (see back-up)			4,060.81
3. Subcontractors Cost (see back-up)			0.00
4. Equipment Cost (see back-up)			0.00
5. Other Miscellaneous Costs (see back-up)			0.00
6. Small Tool allow	<u>0</u>	% of item 2	
7. Record Drawings and Submittals			
8. Warranty Work	<u>0.50</u>	% of direct expenses	41.08
9. Overhead	<u>10</u>	%	825.79
10. PROFIT at	<u>0</u>	%	
11. B&O Tax		% WA only	
12. Sales Tax	<u>0.00</u>	%	
13. Bond	<u>0.00</u>	%	0.00
TOTAL PRICE THIS CHANGE ORDER			\$ <b>9,083.69</b>

DIRECT 82579

This change order requires a schedule adjustment of 0 days. Pricing subject to revision after 30 days.

The costs represented include only those clearly identified at this time. No impact or delay costs are included. Should it be determined at a later date that the project is impacted by multiple scope changes, or causes beyond our control, those costs may be submitted at that time. Work will commence upon written acceptance by an authorized agent.

**E C Company**  
Phil Brownell, PM

**Authorized Agent**



## CHANGE ORDER ANALYSIS

### MATERIAL COST SUMMARY

CO # 3

EC Proposal # 62759-003

Owner's Ref. #: Parking issues

Material	# of Units	Unit Cost Each	Cost
1. <u>Material (see back-up)</u>	<u>1.00</u>	<u>4,156.00</u>	\$ <u>4,156.00</u>
2. <u></u>	<u></u>	<u></u>	
3. <u></u>	<u></u>	<u></u>	
4. <u></u>	<u></u>	<u></u>	
5. <u></u>	<u></u>	<u></u>	
6. <u></u>	<u></u>	<u></u>	
7. <u></u>	<u></u>	<u></u>	
8. <u></u>	<u></u>	<u></u>	
9. <u></u>	<u></u>	<u></u>	
10. <u></u>	<u></u>	<u></u>	
11. <u></u>	<u></u>	<u></u>	
12. <u></u>	<u></u>	<u></u>	
13. <u>Freight</u>	<u></u>	<u></u>	
14. <u>Waste and Spoilage</u>	<u></u>	<u></u>	
Subtotal Material Cost			\$ <u>4,156.00</u>
Sales and other Taxes			
Shipping, Storage, Distribution @		%	
Restocking			
<b>TOTAL COST OF MATERIALS</b>			\$ <u><u>4,156.00</u></u>





## CHANGE ORDER ANALYSIS

Date: 5/6/99

### LABOR COST SUMMARY

CO# 3  
( X )Field ( )Shop

EC Proposal # : 62759-003  
Owner's Ref. # : Parking issues

	<u>Total Hours</u>		<u>Rate</u>		<u>Cost</u>
<b>DIRECT LABOR WAGE</b>					
Electrician (see back-up)	87.00	\$	42.12	\$	3,664.44
Field Foreman	8.70		45.56		396.37
General Foreman			49.00		0.00
Subtotal Direct Labor Cost				\$	4,060.81
<b>PAYROLL TAXES</b>					
Electrician (see back-up)		\$	0.00	\$	0.00
Field Foreman			0.00		0.00
General Foreman			0.00		0.00
Subtotal Payroll Taxes/Benefits				\$	0.00
<b>BENEFITS</b>					
Electrician (see back-up)		\$	0.00	\$	0.00
Field Foreman			0.00		0.00
General Foreman			0.00		0.00
Subtotal Payroll Taxes/Benefits				\$	0.00
Project Manager					
Subtotal Labor Cost				\$	4,060.81
Subsistence, Per Diem, and Parking					
<b>LABOR TOTAL</b>				<b>\$</b>	<b><u>4,060.81</u></b>



Electrical Construction Co.

JOB:42060 Mat=Std Lab=Std1

\* B I D T A K E - O F F D E T A I L S \*

C HOUSE SQUARE

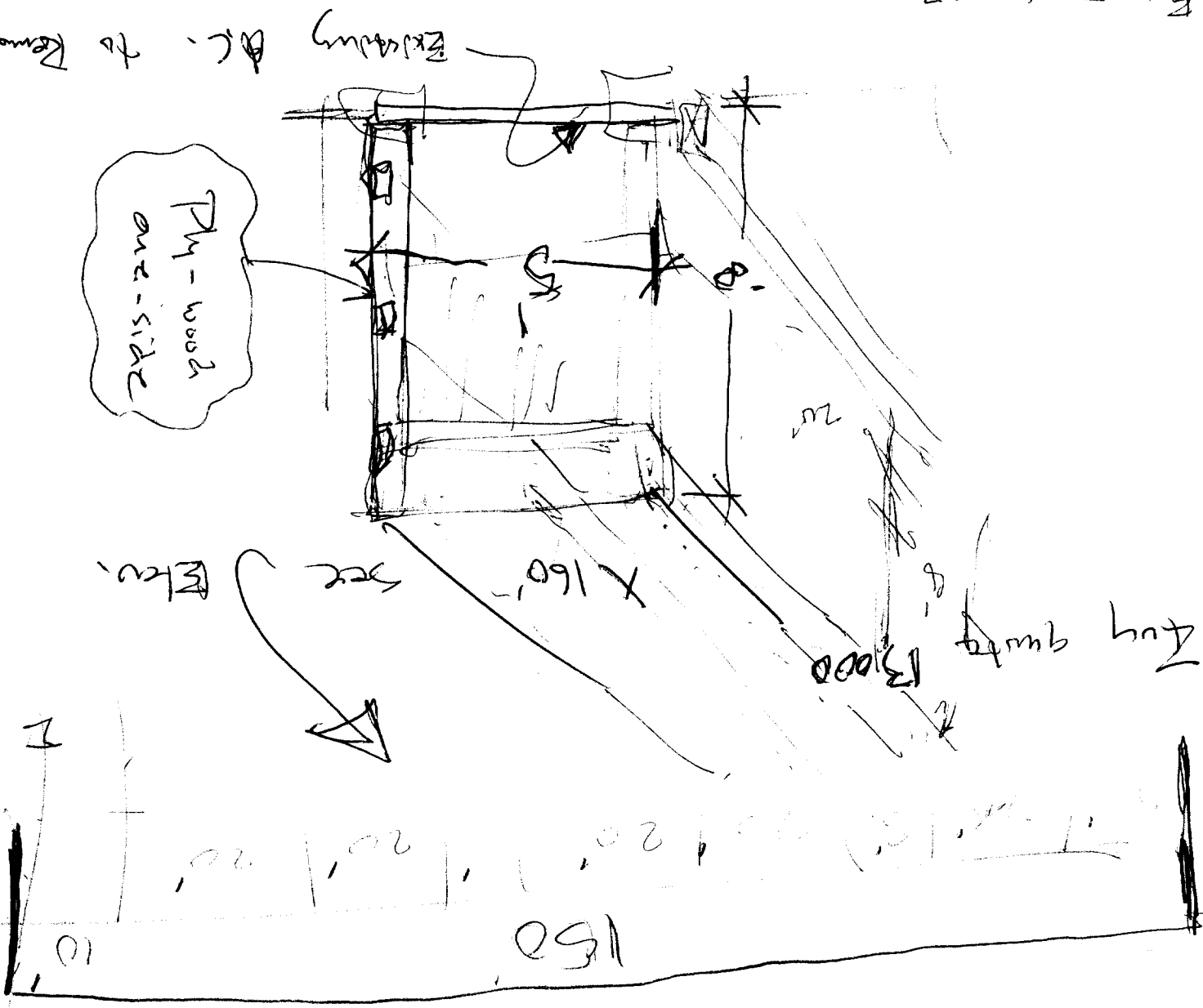
01-27-99

05-06-99 14:08 Pg: 1

ALL BIDDERS OF RCD.

			----- MATERIAL -----		----- LABOR -----	
PART NUMBER	D E S C R I P T I O N	COUNT	UNIT	EXTENDED	UNIT	HOURS
=====						
BASE/ALT.	DRAWINGS	SYSTEMS	ESTIMATOR			
SUB TEMP PW	SITE WORK	FEEDERS	PHIL			
*** Breakout Multipliers: Count =           ;   Material Cost = .00;   Labor Hours = .00						
3545	200 AMP SVS/POLE	1	619.000 E	619.00	16.000 E	16.00
3546	4/0-2&2/0-1-AL-URD	412	2.330 E	959.96	.050 E	20.60
01122053300	#2 THHN ALUMINUM	412	533.330 M	219.73	16.000 M	6.59
11101000106	2" GRC RIGID CONDUIT	400	589.410 C	2,357.64	11.000 C	44.00
Total:				4,156.33		87.19
=====						
Grand Totals:				4,156.00		87.19

Covered walk on Cheyenne (Full length.)



For 364-5882  
To 364-8332  
State

Existing A.C. to Remodel.  
Wedge Anchor to A.C. or  
similar?



## CHANGE ORDER ANALYSIS

### Summary Sheet

DATE: 06/28/99

CO # 5

EC Proposal # : 62759-005

Owner's Ref. #: PK Verbal Request

A. TOTAL PRICE THIS CHANGE ORDER

as shown in item 15;

\$ 500.00

B. Scope to be performed:

1. See attached documents

C. Cost Summary:

1. Total Material Cost (see back-up)		\$	0.00
2. Total Burdened Labor Cost (see back-up)			373.41
3. Subcontractors Cost (see back-up)			0.00
4. Equipment Cost (see back-up)			81.30
5. Other Miscellaneous Costs (see back-up)			0.00
6. Small Tool allow	<u>0</u>	% of item 2	
7. Record Drawings and Submittals			
8. Warranty Work	<u>0.00</u>	% of direct expenses	
9. Overhead	<u>10</u>	%	45.47
10. PROFIT at	<u>0</u>	%	
11. B&O Tax		% WA only	
12. Sales Tax	<u>0.00</u>	%	
13. Bond	<u>0.00</u>	%	0.00
TOTAL PRICE THIS CHANGE ORDER		\$	500.18

This change order requires a schedule adjustment of 0 days. Pricing subject to revision after 30 days.

The costs represented include only those clearly identified at this time. No impact or delay costs are included. Should it be determined at a later date that the project is impacted by multiple scope changes, or causes beyond our control, those costs may be submitted at that time. Work will commence upon written acceptance by an authorized agent.

E C Company  
George Adams, COO

Authorized Agent



# CHANGE ORDER ANALYSIS

Date: 06/28/1999

## LABOR COST SUMMARY

CO# 5  
( X )Field ( )Shop

EC Proposal # : 62759-005  
Owner's Ref. # : PK Verbal Request

	<u>Total Hours</u>		<u>Rate</u>		<u>Cost</u>
<b>DIRECT LABOR WAGE</b>					
Electrician (see back-up)	8.00	\$	42.12	\$	336.96
Field Foreman	0.80		45.56		36.45
General Foreman			49.00		0.00
Subtotal Direct Labor Cost				\$	373.41
<b>PAYROLL TAXES</b>					
Electrician (see back-up)	8.00	\$	0.00	\$	0.00
Field Foreman	0.80		0.00		0.00
General Foreman			0.00		0.00
Subtotal Payroll Taxes/Benefits				\$	0.00
<b>BENEFITS</b>					
Electrician (see back-up)	8.00	\$	0.00	\$	0.00
Field Foreman	0.80		0.00		0.00
General Foreman			0.00		0.00
Subtotal Payroll Taxes/Benefits				\$	0.00
Project Manager					
Subtotal Labor Cost				\$	373.41
Subsistence, Per Diem, and Parking					
<b>LABOR TOTAL</b>				<u>\$</u>	<u>373.41</u>

# CHANGE ORDER ANALYSIS

Date: 06/28/1999

## EQUIPMENT COST SUMMARY

CO # 5

EC Proposal # : 62759-005

Owner's Ref. # : PK Verbal Request

<u>Equipment</u>	<u>Time of Use</u>	<u>Rental Rate</u>	<u>Cost</u>
<u>Bucket Truck/Day</u>	<u>1.00</u>	<u>\$ 81.30</u>	<u>\$ 81.30</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
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<u> </u>	<u> </u>	<u> </u>	<u> </u>
Subtotal Equipment			\$ 81.30
Equipment Fuel			<u> </u>
<b>TOTAL EQUIPMENT COST</b>			<b>\$ <u>81.30</u></b>

**Note:** Time of use includes allowance for attributable transportation to and from the site, erection and dismantling of equipment and maintenance.